



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adults and Health	Service area: Older People
Lead person: Lisa Hanson	Contact number: 07891273480

1. Title: Request for approval for an additional £45k for the period of February 2021- January 2022 to pay Leeds Care Association for the Care Home Trusted Assessor Roles

Is this a:

Strategy / Policy **Service / Function** **Other**

If other, please specify

2. Please provide a brief description of what you are screening

The Director of Adults and Health is being requested to approve an additional £45k for the period of February 2021-January 2022 to pay Leeds Care Association for the Care Home Trusted Assessor Roles.

In January 2021 funding was extended until January 2022 to allow the important work of the CHTAs to continue and help facilitate discharges from hospitals into care homes. The total funding agreed for that year, based on costs at that time, was £80K, split equally between LCC and the CCG. This report has been put forward as result of the LCA who employ the CHTA's, alerting LCC Commissioners that they have been under invoicing for this service since inception and have requested the difference be paid in full.

For the period before this current funding year, this shortfall equates to £28,522.43 covering the period of February 2019 until 31st January 2021. Beyond January 2021 funding of £80k was agreed to enable the

posts to continue the cost being split equally between LCC and the CCG. This figure was determined based on invoices received from the LCA. These posts have also been under invoiced for and a shortfall of £6,816.71 has been identified for staffing costs between 1st February 2021 and 30th June 2021. In addition to the invoice reconciliation, forecasts using the corrected invoicing data indicate that the original £80k agreed to cover costs until 31st January 2022 will not be sufficient and therefore an increase in the funding is requested of just under £10k to cover the anticipated increased cost.

To enable the continuation of the work undertaken by the CHTA's, the full cost of backdated invoices from inception to 30th June 2021 at a cost of £35,339.04 will need to be met. In addition, an increase to the funding agreed for this year by just under £10k to cover additional costs anticipated because of the incorrect cost forecasts made. This means that the funding for the CHTA scheme for the period 1st February 2021 - 31st January 2022 will increase to £125K from the £80k originally agreed, an increase of £45k. This cost will be split equally between LCC and the CCG. It is important to note that the figure originally taken to ICE was for an annual cost of £120k, so the adjusted figures do sit in line with the original costings

Funding for the costs related to the period prior to 31st March 2021 will be met from Spring Budget underspends, as this was the source of funding for prior years. Additional funding required in the financial year 2021/22 will be met from within existing resources. The CCG half of the funding will be reconciled at the end of the year by colleagues in finance.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions**
(**think about** how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	
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Date to complete your impact assessment	
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Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Caroline Baria	Deputy Director Integrated Commissioning	05/08/2021
Date screening completed		

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and

Significant Operational Decisions.

- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: